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**Secretariat memorandum**

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Agenda item: 5

LTW607

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Operations and Communications team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1.	26.02.19	7	Key activities to be updated to include a link to its priority in the business plan.	Committee and Public Liaison Officer	The information in the key activities will be reworked into report for members produced by the Chief Executive.	<b>Complete</b>
2.	09.07.19	8	GTR to provide a response regarding the level of penalty fares issued to passengers using Oyster/Contactless payments at the start of their journey but had travelled to stations that do not accept them.	Committee and Public Liaison Officer	GTR have said that they do not have a sufficient level of data to provide this information.	<b>Complete</b>
3.	09.07.19	8	GTR to provide a response regarding whether information is given on the train warning passengers of the last station that Oyster/Contactless payment is accepted.	Committee and Public Liaison Officer	GTR do not announce on the train when the last station to accept Oyster/Contactless payments will be. However, they do display posters at London stations warning passengers to check that their Oyster/Contactless card is valid when they reach their destination.	<b>Complete</b>