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**Secretariat memorandum**

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Agenda item: 5

LTW566

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	11.04.17	C2	Revise report on cycling in London and circulate.	Policy Officer (VS)	The finalised version will be circulated shortly.	<b>In progress</b>
2	11.07.17	6	Seek commitment from Transport for London on the publication date of the feasibility study into step-free access at Bank Underground station.	Director, Policy and Investigation	The feasibility report is due in December 2017 and further discussion will take place in January 2018. Will raise with London Underground at Board meeting in January 2018.	<b>In progress</b>
1	21.09.17	C3	Respond to GLA consultation on London Plan	Executive Assistant	This is on the forward plan for future consideration.	<b>Complete</b>
2	24.10.17	7	Raise at TDM board the issues of accessible transport routes being replaced by inaccessible routes during periods of disruption.	Policy Officer (VS)	This will be raised at an appropriate meeting in future.	<b>In progress</b>
3	24.10.17	9	Consider resilience of rail and Underground services over autumn/winter period 2017/18.	Executive Assistant	This is on the forward plan for future consideration.	<b>Complete</b>