
Secretariat memorandum

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Agenda item: 6

LTW464

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Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	29.10.13	1	Organise visits to relevant local train operating companies' control centres and the Network Rail centre at East Croydon.	Executive Assistant	A visit to the TfL Contact Centre took place on 14 January. Officers are exploring options for visits to the train operator control centres.	In progress
2	07.05.13 23.07.13	6, 13	Complete two transport users' engagement events as budgeted during 2013-14, structuring them in such a way as to maximise learning and future resource planning. Circulate dates as soon as possible.	Communications Officer	The event at Enfield will take place on 22 March.	In progress
3	15.10.13	9	Begin discussion with TfL about improving their performance targets.	Policy Officer	Work is ongoing but amendments to targets such as overcrowding on buses are long-term aims.	In progress
4	15.10.13	10	Consider adding information about right time arrivals for London Overground to the TfL performance report.	Policy Officer	We do have this information and will incorporate it in the next performance report.	In progress
5	15.10.13	10	Consider increasing analysis of Cycle Hire scheme usage through like-for-like comparisons, adding trends by season and monitoring miles travelled per bike, in the TfL performance report.	Policy Officer	This information has been sought but is difficult to obtain. Officers continue to seek ways of incorporating this into the performance report.	In progress
6	14.01.14	4	Meet members of the London Assembly to get their views on the next London TravelWatch business plan.	Chief Executive	Meetings have been arranged with three Assembly members to date, with work underway to finalise others.	In progress
7	14.01.14	4	Consider whether members could specialise in particular areas in future.	Chair	Champions for particular policy areas have been identified and will take this work up in future.	Complete

No	Date	Minute	Action	London TravelWatch owner	Status	
8	14.01.14	9	Respond to the government's consultation document on local authority parking in line with members' comments.	Policy Officer	The response to this consultation was sent and copied to all London's MPs. Joan Ruddock passed on our views to the Secretary of State for Transport.	Complete
9	14.01.14	C2	Pass comments on the Communications Strategy to the Communications Officer by 24.01.14 for incorporation into the document.	Members, Communications Officer	Comments were incorporated and the document has been updated and discussed at the Chairs' Group. The finalised version will be circulated in due course.	Complete
10	14.01.14	C3	Write to Vernon Everitt highlighting members' priorities relating to the role of buses in travel demand management.	Chief Executive	This was sent on 13 February.	Complete